



Leicester  
City Council

## **MEETING OF THE OVERVIEW SELECT COMMITTEE**

**DATE: THURSDAY, 15 JULY 2021**

**TIME: 5:30 pm**

**PLACE: Meeting Rooms G.01 and G.02, Ground Floor, City Hall, 115  
Charles Street, Leicester, LE1 1FZ**

### **Members of the Committee**

Councillor Cassidy (Chair)

Councillor Govind (Vice-Chair)

Councillors Gee, Halford, Joel, Joshi, Kitterick, Porter, Thalukdar and Westley

### **Youth Council Representatives**

To be advised

Members of the Committee are invited to attend the above meeting to consider the items of business listed overleaf.

For Monitoring Officer

#### **Officer contacts:**

**Francis Connolly (Scrutiny Policy Officer)**

**Angie Smith (Democratic Support Officer),**

Tel: 0116 454 6354, e-mail: [angie.smith@leicester.gov.uk](mailto:angie.smith@leicester.gov.uk)  
Leicester City Council, 115 Charles Street, Leicester, LE1 1FZ

## Information for members of the public

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- remain seated and maintain distancing between seats during the meeting;
- wear face coverings throughout the meeting unless speaking or exempt;
- make use of the hand sanitiser available;
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- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted and intrusive lighting avoided;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

### **Further information**

If you have any queries about any of the above or the business to be discussed, please contact:

**Angie Smith, Democratic Support Officer on 0116 454 6354.**

Alternatively, email [angie.smith@leicester.gov.uk](mailto:angie.smith@leicester.gov.uk), or call in at City Hall.

For Press Enquiries - please phone the **Communications Unit on 0116 454 4151.**

## **PUBLIC SESSION**

### **AGENDA**

#### **NOTE:**

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- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**

Members are asked to declare any interests they may have in the business to be discussed.

- 3. CHAIR'S ANNOUNCEMENTS**
- 4. MINUTES OF THE PREVIOUS MEETING**

**[Appendix A](#)**

The minutes of the meeting of the Overview Select Committee held on 27 May 2021 are attached and Members are asked to confirm them as a correct record.

**5. PROGRESS ON ACTIONS AGREED AT THE LAST MEETING**

To note progress on actions agreed at the previous meeting and not reported elsewhere on the agenda (if any).

**6. QUESTIONS, REPRESENTATIONS AND STATEMENTS OF CASE**

The Monitoring Officer to report on the receipt of any questions, representations and statements of case submitted in accordance with the Council's procedures.

**7. PETITIONS**

The Monitoring Officer to report on any petitions received.

**8. TRACKING OF PETITIONS MONITORING REPORT [Appendix B](#)**

The Monitoring Officer submits a report that updates Members on the monitoring of outstanding petitions. The Committee is asked to note the current outstanding petitions and agree to remove those petitions marked 'Petitions Process Complete' from the report.

**9. COVID-19 UPDATE**

A verbal update will be given at the meeting on the current position regarding the Covid-19 pandemic. The Committee is recommended to receive the update and comment as required.

**10. LOCAL PLAN UPDATE**

A verbal update will be given at the meeting on the current position regarding the Local Plan. The Committee is recommended to receive the update and comment as required.

**11. ENHANCING WOMEN'S SAFETY [Appendix C](#)**

The Director of Neighbourhood and Environmental Services submits a report to the Committee to outline the current community safety work around ensuring women's safety, the process used to improve women's safety further within Leicester City and to outline the opportunity to access government funding to undertake proactive community safety work which will make a difference to the daily lives of women and girls.

The Committee is recommended to note the current work being undertaken and comment on the proposed way forward.

**12. LIVING WAGE [Appendix D](#)**

The City Barrister and Head of Standards submits a report to update the Overview Select Committee on progress on implementing the Living Wage through Procurement for contracts and services not delivered in house by the Council, and the implementation into the Council's procurement procedures.

The Committee is recommended to note and comment upon the contents of the report.

### **13. QUESTIONS FOR THE CITY MAYOR**

The City Mayor will answer questions raised by members of the Overview Select Committee on issues not covered elsewhere on the agenda.

### **14. SCOPING DOCUMENT FOR ADULT SOCIAL CARE: [Appendix E](#) UNDERSTANDING THE INCREASING COST OF CARE PACKAGES WITHIN ADULT SOCIAL CARE BUDGETARY PRESSURES**

The Adult Social Care Scrutiny Commission submit a scoping document on the proposed review of the increasing cost of care packages within Adult Social Care budgetary pressures.

The review will aim to:

- Better understand what drives the increasing cost of care services and
- Identify the impacts on budget pressures
- Seek to recommend ways of managing the impact on service users

The Committee is recommended to note the report.

### **15. OVERVIEW SELECT COMMITTEE WORK PROGRAMME [Appendix F](#)**

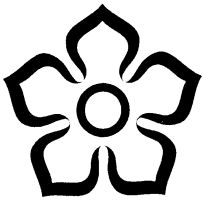
The current work programme for the Committee is attached. The Committee is asked to consider this and make comments and/or amendments as it considers necessary.

### **16. ANY OTHER URGENT BUSINESS**

#### **SUMMER HOLIDAY FOOD PROVISION**

The Chair has indicated he is minded to accept the agenda item due to the imminent provision of the service during the school holiday period.

This item will report on the programme of food provision for the upcoming school summer holiday period. This commences on 12 July, and the Overview Select Committee meeting is the only opportunity to outline the programme and to seek the views from members at an early stage



Leicester  
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# Appendix A

Minutes of the Meeting of the  
OVERVIEW SELECT COMMITTEE

Held: THURSDAY, 27 MAY 2021 at 5:30 pm

P R E S E N T :

Councillor Cassidy (Chair)  
Councillor Govind (Vice-Chair)

Councillor Gee      Councillor Halford  
Councillor Joshi    Councillor Kitterick  
Councillor Porter   Councillor Thalukdar

In Attendance:

Sir Peter Soulsby, City Mayor  
Councillor Adam Clarke

Also Present:

Councillor Jacky Nangreave

\* \* \* \* \*

**1. APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Joel.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. CHAIR'S ANNOUNCEMENTS**

The Chair welcomed Councillors and Officers to the meeting, being held at City Hall for the first time since the Covid-19 lockdown, which had led to previous meetings being held virtually.

a) Councillor John Thomas

The Chair referred to the recent sad passing of Councillor John Thomas. The City Mayor joined the Chair in recognised the contribution Councillor Thomas had made for the benefit of the City, including a term as Lord Mayor. The Committee stood in silence to reflect on the life of Councillor Thomas and offered their condolences to the family.

b) Sporting Club Achievements

The Chair then referred to recent sporting achievements, including a further World Snooker title for Mark Selby, Leicester City FC's FA cup victory, promotion of the LCFC Ladies Team to the Womens Premier League and the Riders success in winning the British basketball League title.

c) Covid-19 Pandemic

In conclusion, the Chair and City Mayor praised citizens and businesses for their ongoing efforts to maintain a positive approach during the Covid-19 pandemic.

**4. MINUTES OF THE PREVIOUS MEETING**

AGREED:

That the Minutes of the Overview Select Committee held on 16 March 2021 be confirmed as a correct record.

**5. PROGRESS ON ACTIONS AGREED AT THE LAST MEETING**

There were no specific updates.

**6. MEMBERSHIP OF THE OVERVIEW SELECT COMMITTEE 2021/22**

AGREED:

To note the membership of the Overview Select Committee for the 2021/22 Municipal Year as follows:

Councillor Cassidy (Chair)  
Councillor Govind (Vice Chair)  
Councillor Gee  
Councillor Halford  
Councillor Joel  
Councillor Joshi  
Councillor Kitterick  
Councillor Porter  
Councillor Thalukdar  
Councillor Westley



## **7. DATES OF MEETINGS OF THE OVERVIEW SELECT COMMITTEE 2021/22**

### **AGREED:**

To note the meeting dates of the Overview Select Committee for the 2021/22 Municipal Year as follows:

Thursday 27 May 2021

Thursday 15 July 2021

Thursday 16 September 2021

Thursday 4 November 2021

Thursday 16 December 2021

Thursday 10 February 2022

Thursday 24 March 2022

(Meetings to commence at 5.30pm)

## **8. CALL-IN OF EXECUTIVE DECISION - CONNECTING LEICESTER: AYLESTONE ROAD - PUTNEY ROAD - WELFORD ROAD**

The Monitoring Officer submitted a report, which advised that an Executive decision taken by the Deputy City Mayor (Environment and Transport) on 14 April 2021 relating to Connecting Leicester: Aylestone Road – Putney Road – Welford Road had been the subject of a five-member call-in under the procedures at Rule 12 of Part 4D, City Mayor and Executive Procedure Rules, of the Council's Constitution.

*Councillor Porter joined the meeting at 6.20pm.*

The Chair invited the Deputy City Mayor (Environment and Transport) to open the item. Cllr Clarke referred to the opportunity the call-in gave to explaining and supporting the positive aspects of the scheme, including expected confirmation of the minimal cost and disruption compared to the benefit to the environment and support to the manifesto commitment.

Cllr Nangreave as Seconder of the call-in was invited to address the Committee. Councillor Nangreave referred to the cost of the scheme which appeared excessive, commenting that the cycle lane proposed for Putney Road involved a steep incline, and doubt was raised as to its potential use and benefit.

The cost of the scheme relative to the length of pedestrian footway and cycleway involved was raised, with suggestions for an alternative use of the finance to fund other more appropriate and easier to use cycling schemes, and the increased availability of cycles, particularly to young people, being cited as a preferable alternative substitute project. Question was also raised concerning the poor social value and ambitions of the appointed contractors.

The Chair then invited the Director of Planning, Development and Transportation and City Highways Director to comment on the call-in.

A PowerPoint presentation was given, which provided information and comment on the following key aspects of the scheme:

- Details of the formal decision, and confirmation of the procedural issues since its call-in, in April 2021
- Explanation of the rationale for cycling/walking improvements:
  - Scheme Background – Evolution of cycling/walking scheme
  - Scheme Background – Early Contractor Involvement (ECI)
- Details of the cycling/walking scheme cost breakdown
- Details of the Leicester Walking and Cycling Infrastructure Plan (with detailed plans of infrastructure being displayed)

The Director of Planning, Development and Transportation concluded the presentation and commented on the process to allow the contractors to work concurrently on the scheme alongside other previously approved works, due to the efficiencies that would be realised through economies of scale.

The Chair reiterated previous comments made in considering the call-in and referred to the introduction of the item by the Deputy City Mayor, and to the issues raised by Councillor Nangreave as Secorder of the call-in, and to the content of the presentation made by the Director.

*Councillor Porter left the meeting at 6:35pm.*

Comments of Committee members were requested.

The following points were raised and noted:

- The capital finance benefits to the Council of proceeding with the project at this juncture were acknowledged, although concern that the significant finance to deliver the scheme and the suggestions that the funds would be better used on alternative projects were noted.
- The need to ensure that adequate monitoring of the likely use of the cycle lane and pedestrian footways against the cost was highlighted. The added requirement to better explain the extent of consultation was also expressed, noting that liaison with Leicester City Football Club and other key partners located in the vicinity of the scheme had taken place.
- The links of the ambitions to the London Road and similarities in the approach and initial objections were noted. The success of the London Road scheme since its inception and delivery were noted, having regard to the similar level of initial opposition to that scheme.

- The likely effect and disruption of the works were confirmed at approximately 13 months for completion of the entire scheme, with a shorter period for the initial roadworks and cycleways at 6-12 months being explained.

The Chair thanked all members for their contributions, and MOVED from the Chair that:

*“The call-in be withdrawn, with there being no further action or need for consideration at Council on 17 June 2021, and the original decision takes immediate affect without amendment”.*

The Motion was SECONDED by Councillor Westley.

On being put to the vote the Motion was Carried.

AGREED:

That the call-in be withdrawn, with there being no further action, or need for consideration at Council on 17 June 2021, and the original decision to take immediate affect without amendment.

## **9. QUESTIONS, REPRESENTATIONS AND STATEMENTS OF CASE**

The Monitoring Officer reported that no Questions, Representations or Statements of Case had been received, in accordance with Council procedures.

## **10. PETITIONS**

The Monitoring Officer reported that no Petitions had been received, in accordance with Council procedures.

## **11. TRACKING OF PETITIONS - MONITORING REPORT**

The Monitoring Officer submitted a report, which provided an update on the current status of responses to petitions against the Council’s target of providing a formal response within 3 months of being referred to the Divisional Director.

A verbal update was provided on the progress of the petition relating to Rowsley Street, since publication of the report.

AGREED:

To note the current status of outstanding petitions and to remove those petitions marked ‘Petition Process Complete’ from the report.

## 12. COVID-19 UPDATE

The Chair invited the Director of Public Health to provide a verbal update.

The Director of Public Health referred to the confusing announcement made by the Government on 25 May 2021, which had since been rescinded, concerning lockdown measures in seven areas of the country. It was clarified and confirmed that the city was not the subject of any separate or specific advice concerning a local lockdown.

It was noted, however, that cases were rising, and the variant first discovered in India was now the dominant strain locally. Having replaced the Kent variant. It was reported that this variant was now found in 85% of cases locally. There was evidence that the new variant could be spread more easily, and combined with the recent easing of national restrictions, this had led to a gradual increase in cases. Reassurance was provided that the overall rates were still lower than a number of other places in the country, which had not been included on the Government's initial list of local lockdown areas.

The Director of Public Health advised that although the city was not currently seeing a huge rise in numbers of cases or hospital admissions, it was important that everyone continued to follow the national guidance and take the precautions.

In terms of the vaccination programme, it was reiterated that anyone eligible should arrange their appointments as soon as possible, as it would be putting themselves and others at risk from the new variant if ignored. It was confirmed that having two doses of the vaccine would give similar levels of protection from the new variant as it does to others, so it was considered vital that vaccinations were undertaken. The availability of vaccines at the additional NHS drop-in centres was promoted.

It was reported that the city's levels of positive tests were above the national average and that an increase in over 60s cohort had been acknowledged, which was being monitored. There had not been a significant increase in figures expected since Leicester City's FA cup triumph and associated celebrations.

Hospital admissions had reduced and no Covid deaths had been registered in the past two weeks.

The Chair thanked the Director for his report and update and invited questions from members.

It was noted that considerable activity had been experienced in respect of concerns from constituents since the Government's announcement that the city was one of seven areas being designated in 'special lockdown measures', which had since been withdrawn.

Members asked whether Ward data could be provided, and it was confirmed that this would be researched and supplied as far as possible.

It was acknowledged that the reputation of the city during Covid had been sometimes problematic and ongoing work with the communications and media teams was noted.

In respect of the vaccination programme it was also suggested that data be shared with members where there were surges of demand and whether there was a recognisable correlation with the levels of positive tests.

The Director of Delivery, Communication and Political Governance reported on the Local Resilience Forum, which continued to respond to issues on a multi-agency approach. It was noted that the pandemic had been redesignated from a major incident.

In conclusion, the Chair and the City Mayor thanked the Director of Public Health and his team for their impressive ongoing efforts to advise the public correctly, and to ensure people understood the variants and their own requirements to prevent transmission.

AGREED:

That the update be noted and that that data be shared with members to identify where there were surges of demand for vaccinations and whether there was a recognisable correlation with the levels of positive tests.

### **13. ENHANCING WOMEN'S SAFETY**

AGREED:

That the item be deferred to a future meeting.

### **14. REVENUE BUDGET MONITORING 2020/21 OUTTURN**

The Director of Finance submitted a report, which was the final report in the monitoring cycle for 2020/21 and reported the final outturn.

It was recognised that the year had been dominated by the consequences of the Covid 19 pandemic, with the need to incur expenditure to respond to and mitigate the effects of the pandemic, and the loss of income due to facility closure in successive lockdowns.

The outturn report also showed the combined effect on the budget of covid related costs and losses, and other budgetary variations unrelated to covid and one-off grants received by the Government.

In response to comments and questions, the Director of Finance agreed to contact the Chair of the Housing Scrutiny Commission in regard to the outturn reported for the HRA and homelessness/staffing underspends, recognising that there had been an identifiable delay in recruitment. It was also noted that the underspend on repairs and maintenance had caused some concerns and further information would be provided.

In response to a question, it was confirmed that the approach concerning court costs were complex and not intended to generate income from the summons being issued. The details of how the matter and income was accounted for would be supplied separately.

It was also noted that the reopening of community centres and libraries was expected and that although the closures had been expensive, the use of reserves was noted, and it was acknowledged that this was subject to the subsequent capital monitoring reports.

It was also acknowledged that 'New Ways of Working' and improved use of IT would be subject to future reports to the Committee in due course.

In concluding the item, the Chair asked whether penalties from Government were expected, given the high levels and use of reserves. The Director of Finance clarified that the levels were in accordance with expectations and good accounting practices, citing the 'Resilience Index' as a measure for future management of the reserve funds.

There was also the suggestion by the Chair that, in response to points raised, the CYPE Commission examines the costs related to MFT/FFT interventions – as described in para 13.6 of the report.

AGREED:

- 1) That the report be noted.
- 2) That the Chair of the Housing Scrutiny Commission be advised in due course in regard to the outturn reported for the HRA and homelessness/staffing underspend, and the underspend on repairs and maintenance.
- 3) That information and clarification concerning the approach taken on court summons and details of how income was accounted for be supplied to members separately.
- 4) That 'New Ways of Working' and improved use of IT be subject to future reports to the Committee in due course.

## **15. CAPITAL BUDGET MONITORING APRIL - MARCH 2020/21**

The Director of Finance submitted a report, which provided the position of the capital programme at the end of 2020/21.

It was reported that this was the final capital monitoring report of the financial year following similar monitoring reports as at Period 4, Period 6 and Period 9.

As reported throughout the year, the Covid-19 pandemic had a significant impact on the capital programme, with many schemes delayed. Some £36.9m slippage had been reported on work programmes. This had an impact on capacity to deliver additional schemes and would be considered when putting together the 2021/22 capital budget.

Work was continuing to monitor any additional cost pressures as a consequence of the Covid-19 pandemic.

In response to questions it was noted that the additional extra care schemes costs and disabled facility grants being underspent had raised concerns.

The Director of Finance responded by advising that extra care contractual arrangements were currently in a stage of negotiation, and that the underspends on disabled facilities were often due to tenants being hesitant to allow contractors into homes during the lockdown.

AGREED:

That the report be noted, and members be contacted separately concerning the future update on the extra care contractual arrangements.

## **16. INCOME COLLECTION APRIL 2020 - MARCH 2021**

The Director of Finance submitted a report, which detailed progress made in collecting debts raised by the Council during 2020-21, together with debts outstanding and brought forward from the previous year.

The report also set out details of debts written off under delegated authority that it has not been possible to collect after reasonable effort and expense.

It was noted that performance had been substantially affected by the Covid-19 pandemic, with most areas responsible for collection having to do more to support those struggling to pay, and income collected towards the end of 2019/20 due to the pandemic had reduced.

It was also reported and noted that business rates collection had reduced, alongside the reduction in Council Tax collection which had been affected by the inability to arrange Court action.

AGREED:

That the report be noted.

## **17. REVIEW OF TREASURY MANAGEMENT ACTIVITIES 2020/21**

The Director of Finance submitted a report, which reviewed how borrowing and investments were conducted during 2020/21.

It was reported that 2020/21 had seen an unprecedented disruption throughout the world due to the emergence of coronavirus with lockdowns for many parts of the economy and huge injections of cash from the Government and the Bank of England required to prevent parts of the economy from collapsing.

It was noted that towards the end of the year, there had been increased optimism regarding recovery with the roll out of various vaccines in the UK and throughout the world.

After the emergence of coronavirus, the focus of treasury management changed initially to ensuring the ready availability of cash rather than maximising income. Nevertheless, income generated had exceeded budget despite record low interest rates mainly due to a number of 2-year loans with other local authorities at the end of 2019/20 at good rates. Income had also held up due to high levels of grant income on which interest was earned.

In response to questions, the Director of Finance agreed to provide details of the Haymarket investment and expected return in future years separately to members.

AGREED:

That the report be noted, and members be informed separately of the Haymarket investment and expected return in due course.

## **18. QUESTIONS FOR THE CITY MAYOR**

The Chair invited Questions to the City Mayor.

### a) LCFC – FA Cup Triumph

It was requested that a celebration be arranged to recognise the achievement of Leicester City FC in winning the FA Cup. The City Mayor advised that he was discussing options, but clearly the need to be cautious in terms of Covid-19 and public events was significant.

### b) Police and Crime Commissioner

The result of the PCCC Election was noted, and it was considered that Councillor Ross Willmott had campaigned strongly but had not been elected. The City Mayor confirmed he would be meeting the newly elected Commissioner, Rupert Matthews, to discuss issues in the city.



## **19. OVERVIEW SELECT COMMITTEE WORK PROGRAMME**

The Committee's Work Programme was submitted for information and comment.

### a) Enhancing Womens Safety

It was noted that the item deferred from earlier in the meeting would be re-scheduled. In this regard, comments were made that the report would need to be revised to provide more detail on the plans for the progression of the issues going forward. The City Mayor offered his time to assist in developing future options.

### b) New Ways of Working / IT

It was also recognised that updates on 'New Ways of Working' and IT use would be added, due to the previous discussion in the meeting.

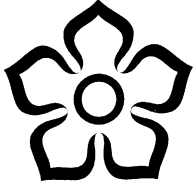
AGREED:

That the Work Programme be noted.

## **20. CLOSE OF MEETING**

The meeting closed at 8.20pm.





Leicester  
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**WARDS AFFECTED**  
**All Wards - Corporate Issue**

**FORWARD TIMETABLE OF CONSULTATION AND MEETINGS:**  
**Overview Select Committee**

**15 July 2021**

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## **Tracking of Petitions - Monitoring Report**

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### **Report of the Monitoring Officer**

#### **1. Purpose of Report**

To provide Members with an update on the current status of responses to petitions against the Council's target of providing a formal response within 3 months of being referred to the Divisional Director.

#### **2. Recommendations**

The Committee is asked to note the current status of outstanding petitions and to agree to remove those petitions marked 'Petition Process Complete' from the report.

#### **3. Report**

The Committee is responsible for monitoring the progress and outcomes of petitions received within the Council. An Exception Report, showing those petitions currently outstanding or for consideration at the current Overview Select Committee meeting is attached.

The Exception Report contains comments on the current progress on each of the petitions. The following colour scheme approved by the Committee is used to highlight progress and the report has now been re-arranged to list the petitions in their colour groups for ease of reference:

- **Red** – denotes those petitions for which a pro-forma has not been completed within three months of being referred to the Divisional Director.
- **Petition Process Complete** - denotes petitions for which a response pro-forma has sent to the relevant Scrutiny Commission Chair for comment, subsequently endorsed

by the Lead Executive Member and the Lead Petitioner and Ward Members informed of the response to the petition.

- **Green** – denotes petitions for which officers have proposed a recommendation in response to a petition, and a response pro-forma has been sent to the relevant Scrutiny Commission Chair for comment, before being endorsed by the Lead Executive Member.
- **Amber** – denotes petitions which are progressing within the prescribed timescales, or have provided clear reasoning for why the three-month deadline for completing the response pro-forma has elapsed.

In addition, all Divisional Directors have been asked to ensure that details of **all** petitions received direct into the Council (not just those formally accepted via a Council Meeting or similar) are passed to the Monitoring Officer for logging and inclusion on this monitoring schedule.

#### **4. Financial, Legal and Other Implications**

There are no legal, financial or other implications arising from this report.

#### **5. Background Papers – Local Government Act 1972**

The Council's current overall internal process for responding to petitions.

#### **6. Consultations**

Staff in all teams who are progressing outstanding petitions.

#### **7. Report Author**

Angie Smith  
Democratic Services Officer  
Ext. 376354

Date Petition referred to Divisional Director	Received From	Subject	Type - Cncr (C) Public (P)	No. of Sig	Ward	Date Receipt Reported to Council (C) / Committee (Cttee)	Lead Divisional Director	Current Position	Scrutiny Chair Involvement	Date of Final Response Letter Sent to Lead Petitioner	Current Status	Ref. No.
11/03/2020	Brenda Worrall (on behalf of Leicester CND)	Petition asking the council to make Leicester a Nuclear Ban Community	(p)	96	City-wide	19/03/2020 (C)	Miranda Cannon / Kamal Adatia	Following a question on the topic raised by the petition, at full Council on 19 March 2020, the City Mayor confirmed that he intended to bring a motion to the Council seeking to resolve a clear position in relation to the global threat of nuclear weaponry and the particular developments referred to in the petition. Due to the current abeyance of Council meetings, it is not currently possible to indicate when that will be.	Proforma returned by the Scrutiny Chair		GREEN	20/03/01
25/02/2021	Rumena Rahman	Petition requesting resident parking for Rowsley Street	(p)	58	Stoneygate		Andrew L Smith	The city council has a prioritised three-year programme of works for several areas of the city which it considers suitable for investigation and subsequent consultation with residents on a residents' only parking scheme. The areas in the current programme are as follows; Clarendon Park, Aylestone Park, Woodgate, Tudor Road, St Matthews and Stoneygate (which includes the requested area). It is expected that the consultation on residents only parking in Stoneygate will be undertaken in 2022/23 financial year. Rowsley Street, Linton Street, Sawley Street are already highlighted and included as part of a future Stoneygate scheme. The 8 petitioners whose addresses are outside the proposed scheme boundary will be considered and placed on the database of requests for residents' parking and will be used in the decision making process to determine which areas have significant parking problems and where a consultation process will likely result in a positive outcome for residents' parking.	Proforma returned by the Scrutiny Chair		GREEN	21/02/01
13/04/2021	Kulbir Singh Soand	Petition for the one-way traffic system to be reverted back to two-way on Green Lane Road	(p)	46	North Evington		Andrew L Smith	It is proposed to write the lead petitioner advising that the temporary one-way system was brought in to enable footway widening measures to support and encourage social distancing during the coronavirus pandemic. The lead petitioner will be advised the measures will be removed on or before the 19 <sup>th</sup> July, subject to any major changes in health service impacts and any further national requirements arising.	Proforma sent to the Scrutiny Chair		GREEN	21/04/01
20/04/2021	Mrs Sabaia Khan	Petition re the purchase of allotment land to the rear of properties	(p)	14	Evington		John Leach	It can be demonstrated that there the plots are in use, and there is a strong demand at this site. Because of this and the associated legislation, the request for the sale of the allotment plots cannot be granted.	Proforma sent to the Scrutiny Chair		GREEN	21/04/02
26/04/2021	Mr Altafbhai Sidat	Petition request to remove the 24 hour bus lane on Taylor Road.	(p)	75	Wycliffe		Andrew L Smith	A site visit has been arranged for Ward Councillors on 9/7/21			AMBER	21/04/03
04/06/2021	Residents of Cotton Close	Petition from residents in a sheltered housing complex experiencing anti-social behaviour, and a request for the removal of a gate	(p)	29	Rushey Mead		John Leach	Site visit requested w/c 14 June			AMBER	21/06/01

RED - Pro-forma not completed within 3 months of being referred to Divisional Director

PETITION PROCESS COMPLETE - Scrutiny Chair commented on Pro-forma, Lead Executive Member signed off response and final letter sent to Lead Petitioner.

GREEN - Lead Executive Member consulted on proposed response and Pro-forma sent to Scrutiny Chair

AMBER - Petition response progressing within 3 months of being referred to Divisional Director



# Appendix C

## Report to Overview Select Committee

Date of Committee meeting: 15<sup>th</sup> July 2021

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# Enhancing Women's Safety

Report of the Director of Neighbourhood & Environmental  
Services

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## Useful information

- Ward(s) affected: All
- Report author: Daxa Pancholi, Head of Community Safety & Protection
- Author contact details: 0116 454 0203
- Report version number plus Code No from Report Tracking Database: 1

### 1. Purpose of report

- 1.1 The purpose of the report is to;
- a) outline the current community safety work around ensuring women's safety,
  - b) the process to be used to improve women's safety further within Leicester city,
  - c) outline the opportunity to access government funding to undertake proactive community safety work which will make a difference to the daily lives of women and girls, particularly in parks and open spaces and
  - d) Share demographic data on women's safety in relation to sexual offences for over the last 5 years.

### 2. Summary

- 2.1 The issue around women safety has become more prevalent over recent years. Leicester City Council takes this matter seriously and as such has undertaken considerable work around the domestic and sexual violence agenda. Whilst domestic and sexual violence and abuse issues affect both men and women, the majority of victims tend to be women and girls. In addition to this stream of work, existing community safety work undertaken to date, whilst not focussed on women's safety solely enhances women's safety e.g. work around prostitution, night-time economy, target hardening of homes and public spaces.
- 2.2 Safer Leicester Partnership (the city's community safety partnership) will be reviewing the work that it currently undertakes around this agenda and identify any further strategic steps that can be taken within a partnership context. In terms of the actual delivery, the Safer Leicester Partnership's Community Safety Tasking Group (CSTG) will identify a programme of work that can be undertaken to improve women safety.
- 2.3 Furthermore, the Government has faced mounting pressure to make our streets safer following the murder of Sarah Everard. In a bid to improve security, the Home Office has made available £25 million through a programme called the Safer Streets fund. This fund will be allocated through a bidding round where police authority areas will be invited to submit bids, with costed proposals against the type of issues which are to be addressed.
- 2.4 This funding can be used, for instance on better lighting and CCTV facilities in the streets so women feel safer walking through streets, parks etc. Following meetings and conversations with the Office of the Police and Crime Commissioner (OPCC); the bids will be focused on women's safety in parks



and open spaces. The Home Office will be looking for innovative and creative set of actions that bring together and involve both local communities and the voluntary sector in the identification of solutions.

- 2.5 Sexual offences demographic data, over the last 5 years show that;
- there have been 690 sexual offences against women and 107 against men. Men account for 418 of the suspects or offenders where they have been identified. This is compared to 15 women shown as suspects and offenders.
  - Over the last 12 months there have been 141 sexual offences against women and 24 against men in public and open spaces. All 87 offenders over the last 12 months are male.
  - The overall number of sexual offences against women in all settings including in a domestic setting over 5 years is 4424 with male victims being 869.
- 2.6 As the overall work around women's safety progresses, a further report with detailed plans and activities will be brought to the Committee for comments later in the year.

### **3. Recommendations**

- 3.1 It is recommended that members of the Committee note the current work being undertaken on this agenda and comment on the proposed way forward identifying any additional steps that can be taken to address the issue of women's safety.

### **4. Report**

- 4.1 Leicester City Council has for some time taken the issue of women's safety seriously, and with this in mind resourced considerable work around the domestic and sexual violence and abuse (DSVA) agenda.
- 4.2 The current four Leicester City Council DSVA services (all delivered by UAVA) started on 1/12/15, these are;
- Children, young people and families service (CYPFS) for sexual and domestic violence. This incorporates practical and emotional support and is for children and young people of any age.
  - Safe Home Service, which is for those who do not have safe housing due to sexual or domestic violence. This service can secure homes where appropriate, give housing advice and support and provide emergency supported accommodation (refuge provision).
  - Domestic Violence Perpetrator Interventions service. This is for men and women and is aimed at those who want to change their behaviour (they have not been ordered by a court to do so). This includes partner/ ex-partner support and a variety of individual and group work programmes.

- Information and Support Service. This includes helpline, individual and group support across all levels of risk (of harm) and need and includes counselling, recovery, crisis and advocacy work.

4.3 In addition to this the city council and partners have undertaken work within the night-time economy such as “Ask Angela” which provides women with an opportunity to alert bar staff should they feel vulnerable and unsafe. A further initiative, involved the establishment of a safe haven via the use of the CityBus by the Clock Tower in the city centre, where individuals are able to report crime, minor cuts etc. Furthermore, significant work has been undertaken to safeguard sex workers by offering health and safety advice as well as advice on how to stay safe on the street.

4.4 Officers are also exploring the use of a digital platform and applications to help make city spaces safer, particularly for women. An example of this is the use of MySafetipin app which helps inform decisions about moving around a city, based on the safety score of an area. The app is free and uses crowd-sourced data.

4.5 A recent bid was submitted through the “Changing Futures” funding stream, it is expected that the funding will improve outcomes for adults experiencing multiple disadvantages. Leicester’s submission specifically includes the following with a significant emphasis on women;

- a) Women with Multiple Disadvantage particularly sex workers
- b) Prison leavers including short term/revolving door offenders
- c) Those with a dual diagnosis or proposed dual diagnosis
- d) Complex mental health cases

This bid was submitted on 6<sup>th</sup> of May, it is expected that a decision will be announced in July.

4.6 The Safer Leicester Partnership produce a 3-year plan which contains a number of priorities. These priorities are determined through identifying threat, harm, and risks that the city faces which partners agree should be addressed through joint effort. These priorities are reviewed annually to ensure they remain focussed and that appropriate joint planning and resourcing allocation around these key issues is being undertaken. When undertaking a review, consultation takes place with key stakeholders, members of the public and elected members.

4.7 Keeping women safe has always been an important matter; to ensure and given recent national concerns this is to be further considered by the Safer Leicester Partnership at its next meeting, and will be taking on board any feedback from Overview Scrutiny Committee.

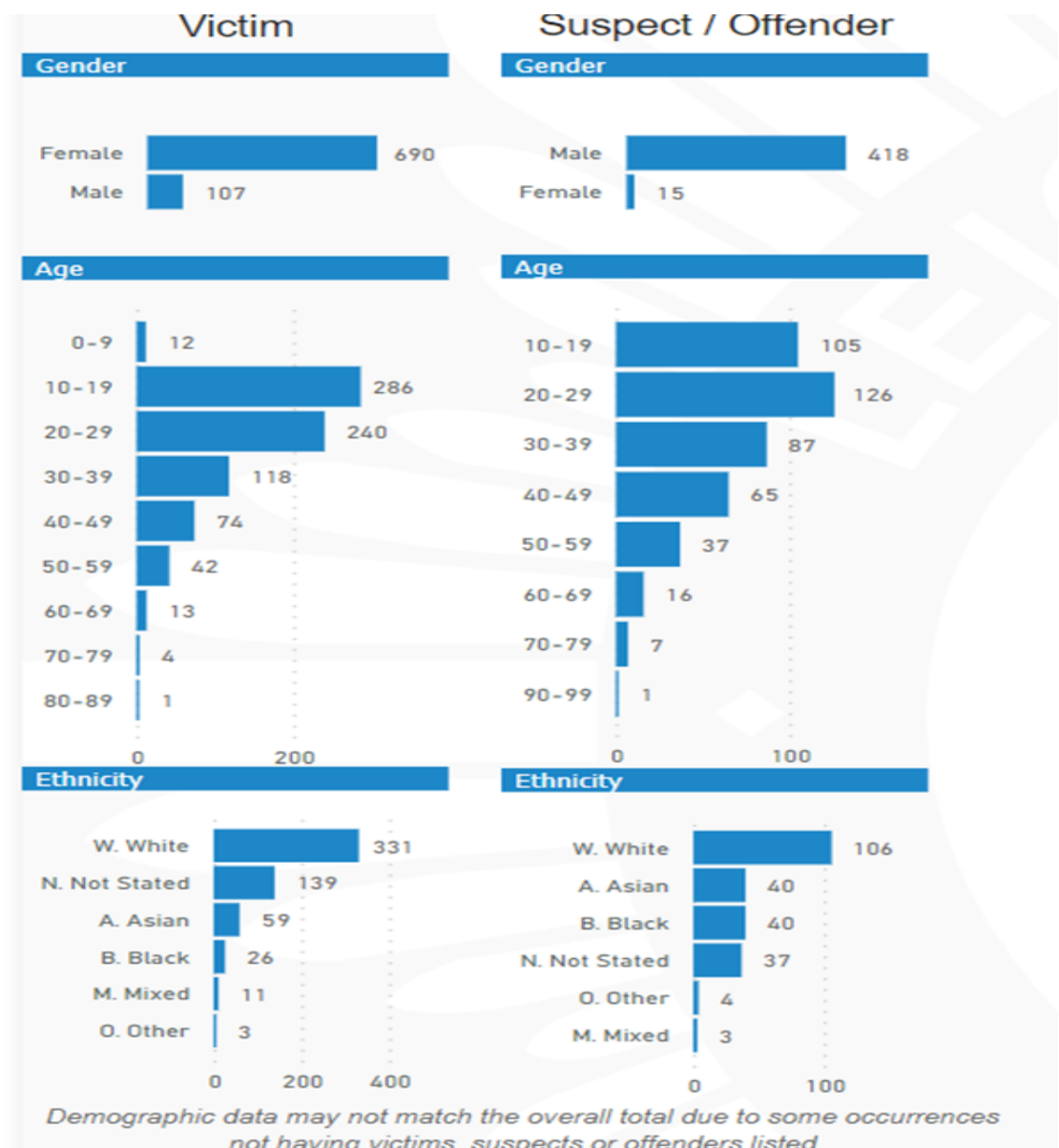
4.8 Once an area of work has been added and recognised as a priority for the Safer Leicester Partnership, this will ensure that there is additional activity and resourcing to address the priority that has been agreed. In order to then achieve a difference on the ground, the priority will be addressed via a multi-

agency group; as such, it is expected that this workstream will be delivered through the community safety tasking group. This group consists of officers from, the city council, the blue light services, the two universities, university hospitals of Leicester etc

- 4.9 Further to the above, the Home Office will be providing support under the Safer Streets Fund round 3, towards addressing women's safety concerns. This initiative was previously focussed purely on serious acquisitive crime e.g. robbery, burglary, theft of vehicle. In the wake of Sarah Everard's death, the Government announced an additional £25m for the Safer Streets fund specifically around Violence Against Women & Girls (VAWG); this additional funding has been made available to specifically focus on the safety of women and as the Home Office term it by "*increasing the safety of public spaces of concern for women and girls*". The funding opportunity formally opened in June with a bid deadline of 15<sup>th</sup> July.
- 4.10 As this round of Safer Streets funding is being specifically focussed around "*increasing the safety of public spaces of concern for women and girls*"; in order to co-ordinate activities around Leicestershire; local stakeholders have come together to discuss three potential innovative approaches/ bids.
- 4.11 Requirements of the fund include;
- a) Reduce VAWG and increase women and girls' feelings of safety in public spaces
  - b) Build the evidence base for what works on reducing VAWG crimes and increasing women and girls' feelings of safety in the public domain
  - c) Improve the national and local data picture regarding VAWG crimes in public spaces, which could include increased reporting for some crime types; and
  - d) Make public spaces safer for all
  - e) Ensuring area selection is supported by local or national VAWG stakeholders and organisations such as schools with responsibility for groups of women and girls
  - f) Identifying evidence that the area is persistently and disproportionately affected by VAWG and/or low feelings of public safety
  - g) Selecting areas with a defined, but not necessarily adjoined, geography.
- 4.12 The fund will specifically target the following crimes which are known to disproportionately be perpetrated against women and girls:
- Rape
  - Causing sexual activity without consent
  - Sexual coercion
  - Sexual assault/ indecent assault
  - Abduction
  - Street harassment
  - Stalking
  - Indecent exposure and voyeurism
  - Unwanted sexual touching
  - Up-skirting

4.13 Outlined below is sexual offences demographic data for the last 5 years, the pandemic has skewed the data and as such it is difficult to compare year-on-year figures. The 5-year data show that women are more likely to be victims of sexual offences than men and conversely men are more likely to be offenders of sexual offences than women;

- there have been 690 sexual offences against women and 107 against men. Men account for 418 of the suspects or offenders where they have been identified. This is compared to 15 women shown as suspects and offenders.
- Over the last 12 months there have been 141 sexual offences against women and 24 against men in public and open spaces. All 87 offenders over the last 12 months are male.
- The overall number of sexual offences against women in all settings including in a domestic setting over 5 years is 4424 with male victims being 869.



- 4.14 Further data shows that women are victims of stalking and harassment to a significantly higher level than men. Over the last 12 months the number of female victims is recorded as 3981 with male victims being 2161.
- 4.15 Stalking and Harassment in public and open spaces over the last 5 years again shows that women are more likely to victims of stalking and harassment in public than men. Over the last 12 months women are recorded as victims for 204 crimes where men are recorded victims for 136 crimes.
- 4.16 With the above in mind, the focus of the bid will be on parks and opens spaces within Leicester, Leicestershire and Rutland; with the majority of the focus and areas being considered are on city's parks, that is;
- Victoria Park
  - Braunstone Park
  - Abbey Park
  - Western Park
  - Bede Park
  - Aylestone Meadows,
  - Rally Park and
  - Knighton Park
- 4.17 Possible interventions could include;
- Improving sight lines (could be replacing walls with fences, cutting back/removing bushes etc)
  - Improved lighting for night time visibility
  - CCTV to dissuade/capture any offenders
  - Women supporting other women in accessing/using the parks
  - Bystander approach elements
  - Communications campaign (centralised campaign across all the parks – may contain bystander elements)
- 4.18 The officers in the City have been asked to work up proposals for parks and open spaces identified for up to £350,000, with the above in mind.

## **5.0 Way Forward**

- 5.1 Officers will bring a further report to a future meeting of the Overview Select Committee with detailed plans of how this area of work is to be delivered via the Safer Leicester Partnership.
- 5.2 Partners will have also had an opportunity to discuss and submit proposals towards the Safer Streets Fund programme; this information too, will be shared with Overview Select Committee.

## **5. Financial, legal, and other implications**

### 5.1 Financial implications

There are no direct financial implications contained in this report, that said depending on the proposals contained within the bid submitted to the Home Office, city council teams may receive funding to deliver activities on the ground which support women's safety. This decision on how the funding will be utilised will be made by the Police and Crime Commissioner.

Furthermore should the Safer Leicester Partnership deem this area of work a priority, then a proportion of the monies received from the Office of the Police and Crime Commissioner, (that is, Partnership Locality Fund of £238k) may be utilised to fund activities to enhance women's safety.

Amy Oliver, Interim Head of Finance Ext. 454 5667

## 5.2 Legal implications

In terms of any funding, the Council must comply with the funding conditions specified and if the funding is used to procure any services then the Council will be required to comply with internal rules and ensure the funding is used for the specified purpose.

Legal Services can advise on any terms and conditions relating to the funding agreement. Any funding will need to be assessed against subsidy rules.

Seema Patel, Principal Lawyer 454 1406

## 5.3 Climate Change and Carbon Reduction implications

There are no significant climate change implications associated with this report. The implications of specific projects proposed or applied for should be considered separately as appropriate.

Aidan Davis, Sustainability Officer, Ext 37 2284

## 5.4 Equalities Implications

Under the Equality Act 2010, public authorities have a Public Sector Equality Duty (PSED) which means that, in carrying out their functions, they have a statutory duty to pay due regard to the need to eliminate unlawful discrimination, harassment and victimisation, to advance equality of opportunity between people who share a protected characteristic and those who don't and to foster good relations between people who share a protected characteristic and those who don't.

Protected Characteristics under the Equality Act 2010 are age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.

The report provides an outline of the opportunity to access government funding to undertake proactive community safety work which will make a difference to the daily lives of women and girls. Whilst this is likely to have a positive impact it is important that going forward so that consideration of equalities impacts is taken into account in

the development of any plans/proposals and as an integral part of the decision making process, it is recommended that an Equalities Impact Assessment is undertaken.

Surinder Singh, Equalities Officer, Ext 37 4148

5.5 Other Implications (You will need to have considered other implications in preparing this report. Please indicate which ones apply?)

Section 17 Crime & Disorder Act: implications with regards to the duty of local authorities to consider the impact of their decisions and actions on crime and disorder in the local area.

Daxa Pancholi,  
Head of Community Safety,  
Ext 37 0203

**6. Background information and other papers:**

**7. Summary of appendices:**

**8. Is this a private report (If so, please indicated the reasons and state why it is not in the public interest to be dealt with publicly)?**

No

**9. Is this a “key decision”?**

No

**10. If a key decision please explain reason**





## OSC Update Report

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Living Wage through Procurement

Lead director: Kamal Adatia

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## Useful information

- Ward(s) affected: All
- Report author: Neil Bayliss, Head of Procurement
- Author contact details: [neil.bayliss@leicester.gov.uk](mailto:neil.bayliss@leicester.gov.uk), 0116 454 4021
- Report version number: 0.5

### 1. Summary

- 1.1. The purpose of this report is to update Overview Select Committee on progress on implementing the Living Wage through Procurement for contracts and services not delivered in-house by the Council, and the implementation into the Council's procurement procedures.

### 2. Recommendations

- a) OSC is asked to note and comment upon the contents of the report.

### 3. Supporting Information

#### Background

- 3.1. The **real Living Wage** (LW) is calculated according to the basic cost of living in the UK. It is an hourly rate set independently and updated annually by the Living Wage Foundation (LWF) and calculated by the Centre for Research in Social Policy at Loughborough University. Employers choose to pay the Living Wage on a voluntary basis, unlike the National Living Wage which is a statutory obligation. This government-set rate is based on median earnings and does not properly reflect the cost of living.
- 3.2. The current real Living Wage is **£9.50 per hour** (as opposed to the National Living Wage which is £8.91).
- 3.3. Part of the commitment to become an accredited LW Employer was to extend the commitment into the Council's supply chain. The Council approved the Living Wage through Procurement (Appendix 1) in July 2016.
- 3.4. The licence agreement, we signed with the LWF which allows us to call ourselves a Living Wage Employer, sets out criteria for which staff must be paid the real LW:

#### **Criteria for the LWF Living Wage on procured services:**

Staff (other than apprentice or intern) are eligible to receive the LWF LW if they:

- are aged 18 or over;
- are either employed/contracted or sub-contracted by the contractor/supplier; and,

- provide a service to or on behalf of Leicester City Council involving two or more hours of work in any given day in a week, for eight or more consecutive weeks in a year on:
  - the City Council's premises; and/or;
  - property owned or occupied by the Council (including where the Council is a tenant and is provided building-related services through a Lease); and/or
  - land which the Council is responsible for maintaining or on which it is required to work.

3.5. The Council has inserted draft wording into its procurement documents to highlight that it is a LW employer, and where a contract will meet the criteria above, sets out the requirements for the procurement clearly in the Invitation to Tender (ITT), as well as being embedded in the formal contract documents.

3.6. The Council's procurement teams have implemented processes to ensure that all contracts are reviewed prior to procurement to consider whether they meet the criteria and need to include a living wage requirement.

3.7. Internal Audit conducted a review of the implementation of Living Wage through Procurement in 2019. Whilst eight recommendations were made, no in-scope contracts were identified to have been procured without the required commitments.

3.8. Despite some risks being considered at the time of the adoption of the policy, the Council has not received any challenges, formal or otherwise, to procurement procedures based on the inclusion of the Living Wage.

#### **Agency Staff**

3.9. The Council was already paying agency staff with placements greater than 12 weeks in duration a Living Wage supplement. However, the LWF licence required the Council to shorten this to eight weeks. This change was implemented with the Council's managed service provider during 2019.

#### **Social Care Contracts**

3.10. An exception was agreed for social care contracts due to the widely recognised financial implications this would have which would be unaffordable for the Council to take on. The Council did commit to review each social care contract meeting the criteria set out above prior to the procurement process to see whether a living wage requirement was feasible and affordable for the Council. This generally reflects the approach of councils nationally and the situation in the social care sector generally.

3.11. This process has been followed. Out of 22 contracts procured that would meet the criteria above, the living wage requirement has been included in the following 12 social care/public health contracts:

- Healthy Eating Initiatives in Schools;
- Healthwatch Leicester and Leicestershire;
- Community Food Growing Support Programme;
- Integrated Sexual Health Services;

- Probation Health Trainer Service;
- Free Emergency Hormonal Contraception (for women under 25);
- NHS Health Checks;
- Provision of intrauterine systems (IUS) and provision of sub-dermal implants (SDI) for contraception and the provision of IUS for non-contraceptive purposes;
- Substance Misuse Housing Related Support;
- Special Educational Needs and Disabilities Information, Advice and Support Service (SENDIASS) and Choice Advice Service (CAS);
- Service to Support People Bereaved by Suicide;
- Leicester Specialist Substance Misuse Service.

3.12. In the remaining ten contracts, it was not deemed affordable to pay the Living Wage due to the significant inflationary impact this would have on the contract cost:

- Assessment and Equipment Service for People who are D/deaf, Deafened or Hard of Hearing;
- Paid Persons Representatives;
- Carers Support Service;
- Best Interest Assessors;
- Visual Impairment Support and Enablement Service;
- Independent Care Act Advocacy (ICAA); Independent Mental Health Advocacy (IMHA); Independent Mental Capacity Advocacy (IMCA); Independent Complaints Advocacy Service (ICAS);
- Service User Participation Service;
- Supported Living Services;
- Dementia Support Service;
- Integrated Community Equipment Loans Service.

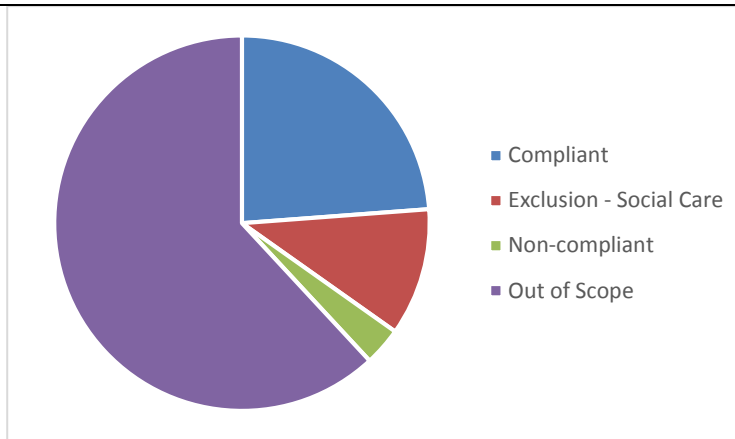
### **PFI Contracts**

3.13. The Council's three PFI contracts were all procured prior to our LW accreditation and even before the real LW was developed outside of London. The complexities of these contracts make it difficult to vary to include such a provision and difficult to calculate how much extra should be paid; it would also require the agreement of the various parties to the contracts. Many of the staff on these contracts, are already paid above the real LW.

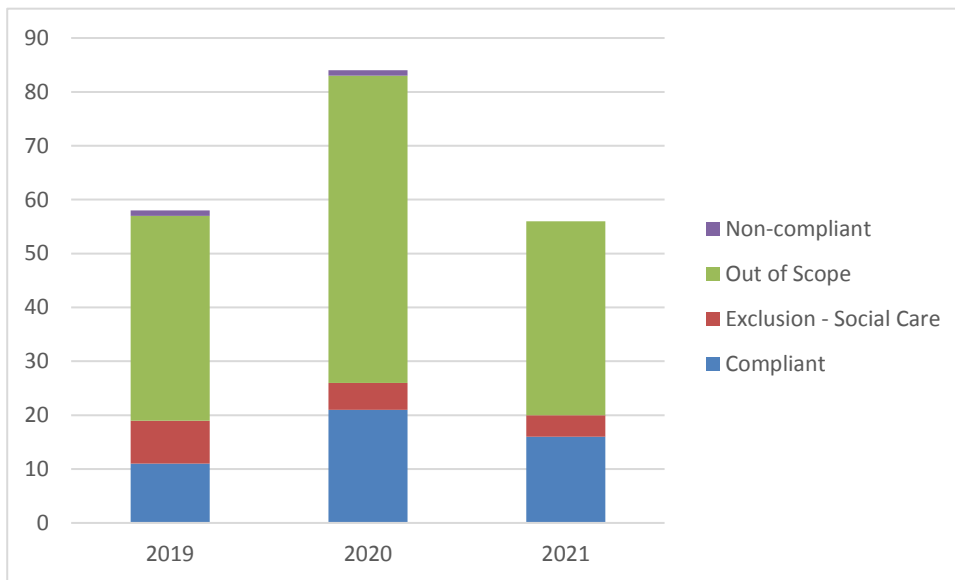
### **Overall**

3.14. It was anticipated that in the five years since we became a licensed employer, we would have renewed nearly all of our contracts; however, due to Covid, there have been a small number of contracts that have not been renewed when anticipated and therefore are not yet fully compliant. Most of these are now in procurement and will be made compliant in the coming months.

3.15. The following pie chart shows current contracts at 30 June 2021 as either compliant, out-of-scope, social care exclusions and non-compliant.



3.16. The following graph shows contracts procured over the last three years.



3.17. It can be noted from these graphs that over half of the council's procurement is out-of-scope of this commitment. This is because it does not meet the criteria set out in paragraph 3.4 above. Such contracts include:

- many contracts for the supply of goods (e.g. PPE, vehicles, stationery);
- services which are delivered remotely (consultancy, ICT services);
- short-term contracts (e.g. smaller constructions projects, training).

3.18. As with all contracts, it is the responsibility of the contract manager to ensure all aspects of the contract are adhered to and any non-compliance addressed. We publish a list of Living-Wage compliant contracts on our website so this is transparent; however, we are not able to otherwise proactively monitor compliance with the requirements other than through whistleblowing by Council or contractor staff. Contracts give us the right to audit or for the LWF to audit should we believe the clause is not being complied with.

#### 4. Details of Scrutiny

4.1 This report is being presented to the Overview and Scrutiny Commission in July 2021.

## 5. Financial, Legal and Other Implications

### 5.1. Financial Implications

The requirement to pay the real living wage may add to contract costs. However, this is considered worthwhile for the benefits derived by the local workers.

Colin Sharpe, Deputy Director of Finance

### 5.2. Legal Implications

The Public Services (Social Value) Act 2012 places a duty on public authorities to consider Social Value considerations at the pre-procurement stage. Under the Act, the Council must consider “how what is proposed to be procured might improve the economic, social and environmental well-being of the relevant area, and how, in conducting the process of procurement, it might act with a view to securing that improvement.” The Council believes that the inclusion of a Living Wage condition in ‘in-scope’ contracts, based upon a consideration of the subject matter of the contract, contributes to the economic and social well-being of Leicester.

The Council is required to comply with the Public Contracts Regulations 2015 in its procurement processes. Specifying that tenderers must offer staff a minimum rate of pay is not unlawful provided it is proportionate and relevant to the individual contract being tendered. The EU Parliament, in response to a parliamentary question about Living Wage contract conditions, provided helpful clarification on this issue:

*“Living wage conditions may be included in the contract performance clauses of a public procurement contract 'provided they are not directly or indirectly discriminatory and are indicated in the contract notice or in the contract documents'. In addition, they must be related to the execution of the contract. In order to comply with this last condition, contract performance clauses including living wage conditions must concern only the employees involved in the execution of the relevant contract, and may not be extended to the other employees of the contractor”.*

The Council also has a duty under s3 of the Local Government Act 1999 to secure continuous improvement in the performance of its functions (Best Value Duty). The Best Value Duty is defined as a combination of economy, efficiency and effectiveness and therefore permits the Council to take a wider view of value for money outcomes in procurement processes than simply securing the lowest price.

Mannah Begum, Principal Solicitor (Commercial)

**6. Background information and other papers**

**7. Summary of Appendices**

**8. Is this a private report (If so, please indicated the reasons and state why it is not in the public interest to be dealt with publicly)?**

No

**9. Is this a “key decision”?**

No





## Leicester City Council Scrutiny Review

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Title of Review:

Understanding the increasing cost of care packages within Adult Social Care budgetary pressures

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A review of the Adult Social Care Scrutiny Commission

Date: 29<sup>th</sup> June 2021

## **Background to scrutiny reviews**

Determining the right topics for scrutiny reviews is the first step in making sure scrutiny provides benefits to the Council and the community.

This scoping template will assist in planning the review by defining the purpose, methodology and resources needed. It should be completed by the Member proposing the review, in liaison with the lead Director and the Scrutiny Manager. Scrutiny Officers can provide support and assistance with this.

In order to be effective, every scrutiny review must be properly project managed to ensure it achieves its aims and delivers measurable outcomes. To achieve this, it is essential that the scope of the review is well defined at the outset. This way the review is less likely to get side-tracked or become overambitious in what it hopes to tackle. The Commission's objectives should, therefore, be as SMART (Specific, Measurable, Achievable, Realistic & Time-bound) as possible.

The scoping document is also a good tool for communicating what the review is about, who is involved and how it will be undertaken to all partners and interested stakeholders.

The form also includes a section on public and media interest in the review which should be completed in conjunction with the Council's Communications Team. This will allow the Commission to be properly prepared for any media interest and to plan the release of any press statements.

Scrutiny reviews will be supported by a Scrutiny Officer.

### **Evaluation**

Reviewing changes that have been made as a result of a scrutiny review is the most common way of assessing the effectiveness. Any scrutiny review should consider whether an on-going monitoring role for the Commission is appropriate in relation to the topic under review.

**For further information please contact the Scrutiny Team on 0116 4546340**

<b>To be completed by the Member proposing the review</b>		
<b>1.</b>	<b>Title of the proposed scrutiny review</b>	<b>Understanding the increasing cost of care packages within Adult Social Care budgetary pressures.</b>
<b>2.</b>	<b>Proposed by</b>	<b>Cllr Melissa March, Vice Chair of Adult Social Care Scrutiny Commission.</b>
<b>3.</b>	<b>Rationale</b> Why do you want to undertake this review?	<p>In January 2021, Members of the Adult Social Care Scrutiny Commission raised their concerns over the increase in care package costs of £12.5 million in a single year. Members suggested that an in-depth review be carried out to investigate this further.</p> <p>Background: In 2021/22 and beyond, the Adult Social Care division continues to face significant demand led pressures, including:</p> <ul style="list-style-type: none"> <li>• The growth in need of people already using services, resulting in additional support being added to their existing package of care.</li> <li>• The increase in the number of people requiring care, which is a consequence of demographic changes, as the population ages and as the number of people of working age who have care needs grows. There may also be ongoing needs resulting from Covid infections, such as from 'long Covid'</li> <li>• The unit cost of meeting need, which is rising by more than inflation, in large part, due to the impact of continuing increases in the National Living Wage (NLW) which drives care costs. The NLW will increase by 2.2% in 2021/22 (less than previously anticipated); the Government intends it to reach two-thirds of median wages by 2025, which implies higher increases in future years.</li> </ul> <p>The combination of the above pressures means the aggregate cost of social care packages is expected to increase by 12% in 2021/22. It is proposed to increase the budget for Adult Social Care by £10.2m in 2021/22 rising to £30.2m by 2022/23. Government support will meet some, but not all of these costs.</p> <p>Additional documents: <a href="#">DRAFT GENERAL FUND BUDGET AND DRAFT CAPITAL BUDGET 2021/21 PDF 833 KB</a></p>
<b>4.</b>	<b>Purpose and aims of the review</b> What question(s) do you want to answer and what do you want to achieve? (Outcomes?)	<p>The review will aim to:</p> <ul style="list-style-type: none"> <li>• Better understand what drives the increasing cost of care services and</li> <li>• Identify the impacts on budget pressures</li> <li>• Seek to recommend ways of managing the impact on service users</li> </ul>

5.	<p><b>Links with corporate aims / priorities</b> How does the review link to corporate aims and priorities?</p>	<p>Leicester should be a great city to live in throughout our lives, including when we need social care. But the increase in numbers of people needing care, and the complexity of care people need are compounded by the cost of care going up annually and dramatically too.</p> <p>To pay for this, we often have to look to make cuts elsewhere within council services or to raise council tax for people across the city. The cost of care is increasing year on year, but we also spend time and resources on compliance, monitoring and managing all these external contracts too.</p>
6.	<p><b>Scope</b> Set out what is included in the scope of the review and what is not. For example which services it does and does not cover.</p>	<p>The contracts for Residential Care costs and Domiciliary Care costs make up the majority of costs in the Adult Social Care budget, which is driven by:</p> <ul style="list-style-type: none"> <li>• Actual cost (unit cost)</li> <li>• Demand (number of people care provided to)</li> <li>• Complexity (extent of peoples' needs)</li> </ul>
7.	<p><b>Methodology</b> Describe the methods you will use to undertake the review.</p> <p>How will you undertake the review, what evidence will need to be gathered from members, officers and key stakeholders, including partners and external organisations and experts?</p>	<p>The Adult Social Care division maintains a procurement process to provide care services in the city. Evidence gathering will include:</p> <ul style="list-style-type: none"> <li>• Representatives from residential care and Domiciliary care forums</li> <li>• Providers of what they perceive cost to be</li> <li>• Adult Social Care operational services, in respect of the processes for assessing need (Ruth Lake)</li> <li>• Adult Social Care services, lcc (Kate Galloppi)</li> <li>• Adult Social Care costs (Martin Judson for how costings are worked out)</li> <li>• Comparative data – tools to benchmarking (cost of care and demand for care).</li> </ul>
	<p><b>Witnesses</b> Set out who you want to gather evidence from and how you will plan to do this.</p>	<p>Linked to above (7)</p>
8.	<p><b>Timescales</b> How long is the review expected to take to complete?</p>	<p>3 months</p>

9.	Proposed start date	July 2021
	Proposed completion date	End of September 2021
	<b>Resources / staffing requirements</b> Scrutiny reviews are facilitated by Scrutiny Officers and it is important to estimate the amount of their time, in weeks, that will be required in order to manage the review Project Plan effectively.	Scrutiny officer time within existing workload.  The officer time from services within ASC and other service departments contributing to the review.
	Do you anticipate any further resources will be required e.g. site visits or independent technical advice? If so, please provide details.	Not at this stage.
10.	<b>Review recommendations and findings</b>  To whom will the recommendations be addressed? E.g. Executive / External Partner?	Recommendations will be made to: <ul style="list-style-type: none"> <li>• The Executive, Leicester City Council, and</li> <li>• To the Government</li> </ul>
11.	<b>Likely publicity arising from the review</b> - Is this topic likely to be of high interest to the media? Please explain.	Likely to attract medium attention from the media
12.	<b>Publicising the review and its findings and recommendations</b> How will these be published / advertised?	The progress of the task group review will be reported to the Adult Social Care Scrutiny Commission.  The report findings and recommendations will be presented to Adult Social Care Scrutiny Commission (public meeting) and the Overview Select Committee and will also be published on lcc website.

13.	<b>How will this review add value to policy development or service improvement?</b>	The review will ensure that Adult Social Care context is clearly understood when considering service development and/ or improvement.
<b>To be completed by the Executive Lead</b>		
14.	<b>Executive Lead's Comments</b> The Executive Lead is responsible for the portfolio so it is important to seek and understand their views and ensure they are engaged in the process so that Scrutiny's recommendations can be taken on board where appropriate.	I welcome this review on a huge area of council spend and crucially the support offered to our residents who need a care package.  <b><i>Councillor Sarah Russell Deputy City Mayor and Executive lead for Adult Social Care and Anti-Poverty.</i></b>
<b>Comments from the relevant Director</b>		
15.	<b>Observations and comments on the proposed review</b>	<i>Care packages for Adult Social Care represent the single largest element of the Council's General Fund expenditure. These are demand-led services, where eligibility is determined through national legislation, and where services are almost universally delivered by the independent sector, relying on a very large workforce, many of whom are paid at the National Living Wage or only slightly above. Although significant funding is secured through charging people for the services they use, and from transfers from the NHS, and the Council is permitted to increase Council Tax through an Adult Social Care precept, there is a clear imbalance between demand and funding. This not only puts pressure on the funding available for other Council services, but also creates a tension with the longstanding aspiration to improve the terms and conditions of the substantial Adult Social Care workforce. The Scrutiny Review offers a welcome opportunity for Members to develop their understanding of the issues and to bring to bear their perspectives, in order to secure new insights and explore potential solutions.</i>
	<b>Name</b>	<b>Martin Samuels</b>
	<b>Role</b>	<b>Strategic Director for Social Care &amp; Education</b>
	<b>Date</b>	28 June 2021

**To be completed by the Scrutiny Support Manager**

<b>16.</b>	<b>Will the proposed scrutiny review / timescales negatively impact on other work within the Scrutiny Team?</b>	It is anticipated that there will be no adverse impact on the Scrutiny Team's work to support this review. Although it is expected that this review will be completed relatively quickly, there may need to be some prioritising of work done during its undertaking
	<b>Do you have available staffing resources to facilitate this scrutiny review? If not, please provide details.</b>	The review can be adequately support by the Scrutiny Team as per my comments above.
	<b>Name</b>	<b>Francis Connolly, Scrutiny Support Manager</b>
	<b>Date</b>	24/06/2021





**Overview Select Committee**  
**Draft Work Programme 2021 – 2022**

Meeting Date	Topic	Actions Arising	Progress
27 May 21	<ul style="list-style-type: none"> <li>1) Covid-19 Update on position</li> <li>2) Womens Safety update report</li> <li>3) Revenue Budget Monitoring 2020-21 outturn</li> <li>4) Capital Budget Monitoring 2020 - 21 Outturn</li> <li>5) Income Collection April 2020 – March 2021</li> <li>6) Review of Treasury Management Activities 2020/21</li> <li>7) Questions to City Mayor</li> <li>8) Work Programme 2021/22 – draft planning</li> </ul>	<ul style="list-style-type: none"> <li>2) deferred to July meeting</li> <li>3) - MFT to be taken to CYPS</li> <li>- NWOW/Service Transformation &amp; IT Spending to go to future meeting</li> </ul>	
July 21	<ul style="list-style-type: none"> <li>1) Covid-19 Update</li> <li>2) Women’s Safety update report</li> <li>3) Living Wage Procurement</li> <li>4) Local Plan Update</li> <li>5) Scoping Document – Adult Social Care Budget</li> <li>6) AOUB – Summer Holiday Food Provision</li> </ul>		

Meeting Date	Topic	Actions Arising	Progress
16 <sup>th</sup> Sept	1) New Ways of Working – including service Transformation/I.T. Spending 2) Tackling Racism, Race Inequality and Disadvantage – update on plans and progress 3) Smart Cities Update 4) Revenue Monitoring Period 3 5) Capital Monitoring Period 3 6) Scrutiny Annual Report 2019-2021		
4 <sup>th</sup> Nov	1) Key-Strategic Priorities Update 2) Anti-Poverty Strategy - Update 3) Equalities update including updated equalities action plan		
16 <sup>th</sup> Dec	1) Revenue Monitoring Period 6 2) Capital Monitoring Period 6 3) Income Collection Apr-Sept 21 4) Treasury Mid-Year		
10 <sup>th</sup> Feb			
24 <sup>th</sup> Mar	1) Revenue Monitoring Period 9 2) Capital Monitoring Period 9		
Tbc			

### Forward Plan Items (suggested)

Topic	Detail	Proposed Date
University of Leicester – invitation to Vice-Chancellor		
Police and Crime Commissioner – overview of vision/priorities for the city		
Health and Wellbeing Strategy – <i>possible update</i>		
Boundary Commission Review		
Corporate Parenting – Council wide approach/responsibilities		

